

S-TEC Corporation, ODA # ODA-700096-SW
ODA Unit Member List
ODAA07U1109
Revision: 26

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Date 18 September 2023
Control File ODAA07U1109

S-TEC Corporation

ODA # ODA-700096-SW
One S-TEC Way
Mineral Wells, TX 76067
(817) 215-7600

ORGANIZATION DESIGNATION AUTHORIZATION UNIT MEMBER LIST

APPROVED BY:



Ben Morrow
S-TEC Corporation
Lead ODA administrator

DATE APPROVED: 9-18-23

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I. LOG OF REVISIONS

REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
-	ALL	Initial Release	Monica Merritt for Michele Owsley	6-29-09
1	1, 3, 9, 11, 12 All	Correct typo on title all pages. Remove James Smisek ODA 100.1 and ODA-200.4, Stuart Law ODA-200.5, John Baker ODA-300.3, Mustafa Rakab ODA-300.4. Added Randy Harper ODA-100.3 as ODA administrator, Joseph (Joe) Nguyen Electrical Engineer ODA-200.6 and Software. Correct ODA number in header, missing "0". Added Roger Smith as General Manager. Remove Doug Marwill ODA-400.1. Corrected AR delegations outside of scope.	Dr. Ingrid Knox	12-08-09
2	9, 10, 19, 20, 30, 31, 32	Add new Unit Members Theodore (Ted) Kohlstedt "Powerplant and Electrical Systems and Equipment" ODA-200.7, and James (Jim) Watkins "Inspection/Airworthiness" ODA-600.3.	Dr. Ingrid Knox	01-25-11
3	Revised 9, 10 Added 21, 24	Add new Unit Members Kamala Meader "Structural" and Kevin Campros "Electrical Systems". Remove Steve Cone ODA-300.1.	Dr. Ingrid Knox	03-11-11
4	Revised 9, 10. Added 20.	Added Loyd M. Higgins as Electrical DER. Removed unit member Kathy Hott ODA-100.2 ODA assistant administrator. Changed address on Gene White unit member 200.3.	Randy Harper ODA administrator	11-29-11
5	Revised 9 Removed 20	Removed Unit Member Loyd Higgins ODA-200.9. Corrected unit member Gene White ODA-200.3 phone number.	Randy Harper ODA administrator	06-18-12

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REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
6	Revised 4, 5, 10, 11 Remove 15, 17, 18, 25, 26 Add 14, 15, 23.	Par. 2 added "Signature pages of unit members whose duties and responsibilities have not changed will reflect a previous revision of this manual." Updated UM contact information. Remove Unit Member 200.7 Theodore (Ted) P Kohlstedt FAA-DER, 600.1 Aaron Kidwell, 200.3 Gene White FAA-DER. Add Unit Member 100.4 Janet White. Add Unit Member 300.7 Louis Bellott FAA-DER.	Randy Harper ODA administrator	02-13-11
7	Revised 10, 11, 12, 13, 14, 16, 17	Add Unit Member 100.5 Stephen Joseph Alternate ODA administrator. Change title for Randy Harper Unit Member 100.3 to Lead ODA administrator. Remove 11160, Perform Approval in support of other TC ODA Holder Projects. Remove 11066M, Issue Special Flight Permits on administrative unit members. Correct Pat Moe Unit Member 500.1 to be contract.	Randy Harper Lead ODA administrator	05-28-13
8	Revised 1, 10, 14, 15, 25, 27. Removed 12, 13, 18, 19.	Removed Unit Member 100.3 Randy Harper Lead ODA administrator. Removed Unit Member 200.1 Randy Harper FAA-DER. Changed Unit Member 100.5 Stephen Joseph to Lead ODA administrator. Removed 11066M from inspection unit members. Changed 11061M and 11062M to issue/amend.	Stephen Joseph Lead ODA administrator	09-27-13
9	Revised 10, 19	Added Unit member 200.9 Dean Boston FAA Electrical DER.	Stephen Joseph Lead ODA administrator	12-16-13
10	Revised 10, 11, 12, 13, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 28, 30.	Changed title on Unit Member 100.4 to Assistant to the ODA Administrator. Added Unit Member 300.8 Stephen Joseph Mechanical Systems and Equipment. Added form 210 and 211 to ODA Forms Authorized for Signature.	Stephen Joseph Lead ODA administrator	03-05-14

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REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
11	Revised 5, 11, 12 Removed 21	Added Unit Member Company name where applicable. Removed Unit Member 300.2 Joe Condo 200.1 FAA-DER.	Stephen Joseph Lead ODA administrator	08-07-14
12	Revised 5, 18, 19, 25, 26	Updated authorized areas for Unit Member Joe Nguyen ODA 200.6. Added Unit Member 300.9 Todd Seach Mechanical Systems and Equipment.	Stephen Joseph Lead ODA administrator	01-13-15
13	Revised 5, 11, 22 Removed 18, 21	Removed Unit Member Kevin Campros ODA 200.8 and Ed Johnstone ODA 300.5. Updated authorized areas for Unit Member Louis Bellott ODA 300.7.	Stephen Joseph Lead ODA administrator	03-30-15
14	Revised 11, 12 Added 23, 24	Added Unit Member 300.10 Ronald Johnson Structures. Updated Kamala Meader e-mail address.	Stephen Joseph Lead ODA administrator	06-10-15
15	Revised 12 Added 25, 26	Added Unit Member Fred Gatz Structures.	Stephen Joseph Lead ODA administrator	07-28-15

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REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
16	Revised 2, 6, 12, 13, 15, 16, 17, 19, 21, 22, 24, 26, 28, 32, 33, 35, 37, 39, 43, 44, 45, 46. Added 30, 31, 41, 42.	Updated Unit Member 300.6 Kamala Meader's address. Abbreviations added CFR, FAA, MIDO, RFC, STC, TIA. Removed Unit Member Janet White ODA 100.4 and Fred Gatz ODA 300.11. Lead ODA Administrator Unit Member 100.5 added Approve to ODA Unit Member Listing, added Instructions for Continued Airworthiness with Organize, Manage, and Accept, form 212, and function 11180A. Removed Electrical from Joe Nguyen to clarify that he is Software only. Software, Unit Member 200.6 Joe Nguyen added recommended approval to software and note (2) "Software approvals limited to Part 23/A-E and Part 27 Levels C-E. Recommended approvals for part 27 Levels A and B." Structures, Unit Member 300.7 Louis Bellott, added Flammability 11L, 11P. Flight Test Pilot Unit Member 500.1 Pat Moe, added Organize to Type Inspection Report. Added Part 27 to Unit Members Listing and Unit Member Functions and Authorizations. Added Unit Member 300.12 Joseph Musco Structures. Added Unit Member 500.2 Roger Hoh Flight Test Pilot. Changed Type Inspection Report Form number from ODA 207 to 8110-31.	Stephen Joseph Lead ODA administrator	09-20-17

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REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
17	Revised 13,14,15, 16,20,22, 24,25,26, 28,30,32, 34,36,37, 39,41,43, 45,47,49. Added 23,24,45, 46. Removed 51,52.	Added Unit Member 200.10 Ben Morrow Electrical. Expanded Unit Member 500.1 Pat Moe Flight Test to include Part 27. Removed Unit Member 600.3 James Watkins Inspection. Changed Appendix B to Appendix 2 for 8110.37. Updated contact information for Unit Members, 300.7 Louis Bellott, 300.12 Joe Musco, 500.1 Pat Moe, and 600.2 Bill McDonald.	Stephen Joseph Lead ODA administrator	07-25-19
18	Revised 14,15,41, 43,45,47. Added 51,52	Updated contact information for Unit Member 300.12 Joe Musco. Added Unit Member 600.4 Malcolm (Sonny) Wilkins Inspection Part 23 and 27. Updated Unit Member 500.1 Pat Moe to approve for aircraft flight manuals. Updated Unit Member 500.2 Roger Hoh to approve for aircraft flight manuals.	Stephen Joseph Lead ODA administrator	05-4-20
19	Revised 14,15. Added 49,50.	Updated e-mail address for Unit Member 300.10 Ronald Johnson. Added Unit Member 500.3 Chad Howard Flight Test Pilot Part 23. Changed Appendix 2 to Appendix A for 8110.37.	Stephen Joseph Lead ODA administrator	11-04-20
20	Revised 13, 14, 15. Added 18,19.	Added Unit Member 100.6 Ben Morrow Alternate ODA administrator.	Stephen Joseph Lead ODA administrator	07-15-21
21	Revised 16 through 56	Updated authorized areas for Unit Members.	Stephen Joseph Lead ODA administrator	11-22-21

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REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
22	Revised Cvr, 8, 11, 14, 15, 16, 17, 18 and 33.	Removed ODA ID number 100.5 Stephen Joseph Lead ODA administrator. Changed Unit Member 300.8 from direct to contract. Changed Unit Member 100.6 Ben Morrow to Lead ODA administrator. Updated Unit Member 600.2 Bill McDonald's address. Changed Unit Member 500.3 Chad Howard from contract to direct. Unit Member 300.10 Ronald Johnson added approve to static and fatigue analysis. Abbreviations and Definitions removed TC and UM.	Ben Morrow Lead ODA administrator	3-2-22
23	Revised 29, 31.	Updated Authorized Areas for Unit Member 300.7 Louis Bellott.	Ben Morrow Lead ODA administrator	4-27-22
24	Revised Cvr, 8, 15, 37, 42, 51, 52, 53, and 54.	Expanded Unit Member 300.8 Stephen Joseph to add Part 27. Expanded Unit Member 500.3 Chad Howard to add Part 27. Added Unit Member 300.13 Christopher Whitworth Mechanical System and Equipment Part 23 and 27. Added Unit Member 500.4 Gregg Shimp Flight Test Pilot Part 27. Updated address for Unit Member 300.10 Ronald Johnson.	Ben Morrow Lead ODA administrator	12-19-22
25	Revised Cvr, 14, 15, 16, 17, 21, 23, 25, 29, 31, 35, 37, 40, 53, 55, 56, and 57.	Expanded to add Part 29 to Unit Members 100.6 Ben Morrow ODA administrator, 200.9 Dean Boston Electrical Systems and Equipment, 200.6 Joe Nguyen Software, 300.8 Stephen Joseph Mechanical Systems and Equipment, 300.9 Todd Seach Mechanical Systems and Equipment, 300.7 Louis Bellott Structures, 300.12 Joe Musco Structures, 500.4 Gregg Shimp Flight Test Pilot, 600.2 Bill McDonald Conformity and Airworthiness Inspection. Added 500.5 Marc Mannell Flight Test Pilot Part 29. Expanded 200.10 Ben Morrow Electrical Systems and Equipment for Part 23 Safety.	Ben Morrow Lead ODA administrator	3-22-23


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REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
26	Revised Cvr., 9, 16, 17, 38, 39, 52, 53, 62, 63.	Removed Unit Member Malcom (Sonny) Wilkins ODA 600.4 Inspection Part 23 and 27. Removed Unit Member Roger Hoh ODA 500.2 Flight Test Part 27. Added Unit Member ODA 300.14 Stephanie Smith Structures Part 23.		SEP 18, 2023

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II. LIST OF EFFECTIVE PAGES

The list of pages effected by a revision will be listed in the “Page” column” of the “Log of Revisions” in the previous section. This list will provide a record of each page of subject revision.

Signature pages of unit members whose duties and responsibilities have not changed will reflect a previous revision of this manual.

Revised copies of this manual will be provided to the FAA OMT and all ODA unit members at any revision or change.

Following is an example of revision change to this manual.

Example –Revision Change

REVISION LEVEL	PAGE	REVISION DESCRIPTION	APPROVAL	DATE
0.0	ALL	Initial Release	FAA	
1	5 29	Para a.2(c) - Correct typographical error Add approved Unit Member 300.6 - Rufus Amos, FAA-DER Remove Unit Member 300.6 - Rufus Amos, FAA-DER	ODA admin	

III. MANUAL CONTROL

a. Changes Requiring FAA Approval

- (1) Revisions to this manual will be in accordance with ODA Manual.

IV. ABBREVIATIONS AND DEFINITIONS

CCL	Compliance Checklist
CFR	Code of Federal Regulations
CIP	Conformity Inspection Plan
DER	Designated Engineering Representative
FAA	Federal Aviation Administration
HIRF	High Intensity Radiated Field
ID	Identification Data
MIDO	Manufacturing Inspection District Office
ODA	Organization Designation Authorization
OMT	Organization Management Team
PSCP	Project Specific Certification Plan
RFC	Request for Conformity
SPEC	Specification
STC	Supplemental Type Certificate
TIA	Type Inspection Authorization

1. PREFACE & INTRODUCTION

- a. The unit member list is a supplement to the S-TEC ODA Procedures Manual document number ODAA07P0915.
- b. The unit member list establishes the responsibilities and functions authorized by the FAA under the ODA procedures of 14 CFR part 183.51 subpart D.

2. UNIT MEMBER SUMMARY LIST

The following table lists the FAA approved ODA unit members who will perform specified functions under the ODA. The table provides employment status as “D” Direct or “C” Contract, ODA ID Number, person’s name, section to which they are assigned and function.

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Contract or Direct	ODA ID Number	NAME	PART	SECTION	FUNCTION/ CODES
D	100.6	Ben Morrow One S-TEC Way Mineral Wells, TX 76067 (817) 215-7666 ben.morrow@s-tec.com	23, 27 & 29	Administration Management	Lead ODA administrator
C	200.2	Curtis Bierman Maverick Aerospace, LLC 3353 Luella Rd Sherman, TX 75090 (903) 436-8903 curtisbierman@maverick.aero	23	Electrical Engineering	Electrical Systems and Equipment
C	200.6	Joe Nguyen Aircraft Certification Consultants, Inc 2319 Garden Park Dr. Smyrna, GA 30080 (678) 923-7266 joe.nguyen@theaccinc.com	23, 27 & 29	Electrical Engineering	Software
D	200.9	Dean Boston One S-TEC Way Mineral Wells, TX 76067 (817) 215-7652 dean.boston@s-tec.com	23, 27 & 29	Electrical Engineering	Electrical Systems and Equipment
D	200.10	Ben Morrow One S-TEC Way Mineral Wells, TX 76067 (817) 215-7666 ben.morrow@s-tec.com	23	Electrical Engineering	Electrical Systems and Equipment
C	300.6	Kamala Meader Aerokam Engineering 7017 Stommel Court Superior Township, MI 48198 (734) 994-7846 kmeader@aerokam.net	23	Mechanical Engineering	Structures

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Contract or Direct	ODA ID Number	NAME	PART	SECTION	FUNCTION/ CODES
C	300.7	Louis Bellott Material Testing & Certification, LLC 300 State Street, Suite 94210 Southlake, TX 76092 (817) 542-4444 louis@MTC-DER.com	23, 27 & 29	Mechanical Engineering	Structures
C	300.10	Ronald T. Johnson (No company name) 2904 County Road 3121 Greenville, TX 75402 (903) 456-1801 ronjohn1975.rj@gmail.com	23	Mechanical Engineering	Structures
C	300.12	Joseph A. Musco Musco Aircraft Solutions, LLC 1015 Spirit Rock Point Highlands Ranch, CO 80126 (303) 483-5038 rkymtnder6962@gmail.com	27 & 29	Mechanical Engineering	Structures
D	300.14	Stephanie Smith One S-TEC Way Mineral Wells, TX 76067 Stephanie.smith@s-tec.com	23	Mechanical Engineering	Structures
C	300.8	Stephen Joseph SJ Aviation Consulting, LLC 2201 Creek Side Drive Weatherford, TX 76087 (940) 654-0444 stephen.joseph@s-tec.com	23, 27 & 29	Mechanical Engineering	Mechanical Systems and Equipment
C	300.9	Todd Seach Todd Seach, Inc. 601 Willow Springs Drive Heath, TX 75032 (469) 371-2441 todd_seach@hotmail.com	23, 27 & 29	Mechanical Engineering	Mechanical Systems and Equipment
D	300.13	Chris Whitworth One S-TEC Way Mineral Wells, TX 76067 (817) 215-7730 Christopher.Whitworth@s-tec.com	23 & 27	Mechanical Engineering	Mechanical Systems and Equipment

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Contract or Direct	ODA ID Number	NAME	PART	SECTION	FUNCTION/ CODES
C	500.1	Pat Moe Starflight Consultants 19411 Summershade Dr. Little Rock AR 72223 (940)452-6739 patmoe@me.com	23 & 27	Aerodynamics Engineering	Flight Test Pilot
D	500.3	Chad Howard One S-TEC Way Mineral Wells, TX 76067 (817) 215-7711 chad.howard@s-tec.com	23 & 27	Aerodynamics Engineering	Flight Test Pilot
D	500.4	Gregg Shimp One S-TEC Way Mineral Wells, TX 76067 (817) 215-7667 Gregg.shimp@genesys-aerosystems.com	27 & 29	Aerodynamics Engineering	Flight Test Pilot
C	500.5	Marc Mannella Pinnacle Aerospace Solutions, LLC 9588 Colthurst Cv Germantown, TN 38139 (913) 209-3779 marc.mannella@myaerospacesolutions.com	29	Aerodynamics Engineering	Flight Test Pilot
C	600.2	Bill P. McDonald Airworthy Solutions, LLC 3128 Lakeshore Drive Anna, TX 75409 (817) 312-5468 billpmcdon@yahoo.com	23, 27 & 29	Manufacturing Inspection	Conformity and Airworthiness Inspection

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3. Unit Member Functions and Authorizations:

ODA 100.6 Ben Morrow (Lead ODA administrator) (Part 23, 27 & 29)	
ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11020E	Issue STCs and/or Amendments
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11080M	Determine Conformity of Parts and Test Articles
11090M	Determine Conformity of Test Setup
11100M	Determine Conformity of Installations, including TIA Inspections on a Project
11110E	Perform Compliance Inspections
11061M	Issue / Amend Standard Airworthiness Certificates
11062M	Issue / Amend Special Airworthiness Certificates
110610M	Issue replacement for a lost, stolen, or mutilated standard or special airworthiness certificate
11180A	Perform Review and Acceptance of Instructions for Continued Airworthiness
Authorized Areas	
FAA Communication/Coordination	O,M,A,G
ODA Unit Member Listing	O,M,A
ODA Procedures Manual – Major Revisions	O,M
ODA Procedures Manual – Minor Revisions	O,M,A
Program Notification Letters	O,M
Program Specific Certification Plans	O,M
Certification Compliance Checklist	O,M
Conformity Inspection Plan	O,M
Request for Conformity	O,M,A
Type Inspection Authorization	O,M,A
Master Data List	O,M,A
Type Inspection and Supplemental Type Reports	O,M,A
Flight Manual Supplements	O,M,A
Supplemental Type Certificates	O,M,A
STC Project Meeting/Agenda minutes	O,M,A
ODA unit Meeting/Agenda minutes	O,M,A
ODA unit member records	O,M,A
STC Project records	O,M,A
Service Difficulty Reports	O,M,A
Corrective Action Request/Response	O,M,A
Instructions for Continued Airworthiness	O,M,A1
Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval G= Generate A1 = Accept	

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- [1] At least five years of working experience with the FAA on projects similar to those authorized under the ODA. This experience must include various levels of technical airworthiness responsibilities and experience (for example, compliance engineer, quality assurance inspector, manufacturing inspector, or airworthiness inspector), and management experience in one or more technical disciplines (such as, engineering, manufacturing, airworthiness, maintenance, or quality assurance).
- [2] Comprehensive knowledge of FAA regulations, policies, and procedures applicable to the ODA functions.
- [3] Demonstrated sound judgment and integrity.
- [4] Sufficient technical knowledge, training, skill, and experience for the type of ODA held.

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ODA 200.2 Curtis Bierman (Electrical Systems and Equipment) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C2)

Detail Design and Installation (1A, 1B, 1C, 1D, 1E, 1F, 1G, 1H)	A
Equipment Qualification Tests	
Software	
Service Documents (4A, 4B, 4C, 4D, 4E, 4F, 4G, 4H)	A
Electrical Load Analysis (5A, 5B, 5C, 5D, 5E, 5F, 5G, 5H)	A
Safety Analysis	
Lightning/HIRF Protection	
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature

S-TEC ODA Forms Authorized for Signature

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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.

Curtis Bierman
ODA 200.2 Curtis Bierman Engineering unit member

12/13/21
Date

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ODA 200.6 Joe Nguyen (Software) (Part 23, 27 & 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C2)

Detail Design and Installation	
Equipment Qualification Tests (2E, 2F, 2H)	A
Software (3B, 3C, 3D, 3E, 3F, 3H) (2)	A,R
Service Documents	
Electrical Load Analysis	
Safety Analysis	
Lightning/HIRF Protection	
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G= Generate A1 = Accept

Notes and Additional Requirements:

- (1) Specific tests, inspections, and reports as specified in the PSCP.
- (2) Software approvals limited to Part 23/A-E and Part 27 Levels C-E. Recommended approvals for Part 27 and 29 Levels A and B.

Limitations: Software Delegated Authority in accordance with DO-178B levels A/B/C/D.

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8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401
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ODA 200.6 Joe Nguyen Engineering unit member


Date

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ODA 200.9 Dean Boston (Electrical Systems and Equipment) (Part 23, 27 & 29)																																																																															
ODA Function	Description																																																																														
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Certification Compliance Checklist (CCL)	C																																																																														
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ODA 200.9 Dean Boston Engineering unit member



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ODA 200.10 Ben Morrow (Electrical Systems and Equipment) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C2)

Detail Design and Installation (1A, 1B, 1C, 1D, 1E, 1F, 1G, 1H)	A
Equipment Qualification Tests (2A, 2B, 2C, 2D, 2E, 2F, 2G, 2H)	A
Software	
Service Documents (4A, 4B, 4C, 4D, 4E, 4F, 4G, 4H)	A
Electrical Load Analysis (5A, 5B, 5C, 5D, 5E, 5F, 5G, 5H)	A
Safety Analysis (6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6I, 6J, 6K)	A
Lightning/HIRF Protection	
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G= Generate A1 = Accept

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S-TEC Corporation, ODA # ODA-700096-SW
ODA Unit Member List
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Date 22 March 2023
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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.


ODA 200.10 Ben Morrow Engineering unit member

4-11-23
Date

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S-TEC Corporation, ODA # ODA-700096-SW
ODA Unit Member List
ODAA07U1109
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Date 18 September 2023
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ODA 300.6 Kamala Meader (Structural) (Part 23)																																																																																	
ODA Function	Description																																																																																
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S-TEC Corporation, ODA # ODA-700096-SW
ODA Unit Member List
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Revision: 21

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Date 22 November 2021
Control File ODAA07U1109

I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.

Kamala J. Meader

ODA 300.6 Kamala Meader Engineering unit member

12-20-2021

Date

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ODA Unit Member List
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ODA 300.7 Louis Bellott (Structural) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart A)

Static Analysis (1B, 1C, 1D, 1F)	A
Dynamic Analysis	
Fatigue Analysis (3B, 3C, 3D)	A
Design and Construction (4B, 4C, 4D, 4F)	A
Flutter/Ground Vibration	
Safety Analysis	
Service Documents	
Material & Process Spec. (10I, 10J)	A
Damage Tolerance Evaluations	
Flammability (11L, 11P)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	A

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.
Limitations: I10 (Note 2 D,E,F,G); J10 (Note 3 B,D,E,F,H,); L11 (Bunsen Burner Testing); RS-DER; Areas P1,P3, P4, & P12 - Multiple-use non serial number specific major repairs and Repair Specification
Metallic Materials/Processes: D – Metal Joining Processes, E – Structural Adhesives, F – Mechanical Fasteners, G – Surface Treatment /Coatings

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	8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31		100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206		208	209	210	301	309	400	401
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ODA Unit Member List
ODAA07U1109
Revision: 23

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Date 27 April 2022
Control File ODAA07U1109

I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.

Louis Bellott

300.7

ODA 300.7 Louis Bellott Engineering unit member

7-25-22

Date

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ODA Unit Member List
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Revision: 26

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Date 18 September 2023
Control File ODAA07U1109

ODA 300.7 Louis Bellott (Structural) (Part 27 & 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart A)

Static Analysis (1A, 1G, 1P)	A
Dynamic Analysis	
Fatigue Analysis (3A, 3G, 3P)	A
Design and Construction (4A, 4G, 4K, 4L, 4P)	A
Flutter/Ground Vibration	
Safety Analysis	
Service Documents (9A, 9G)	A
Material & Process Spec. (10I, 10J)	A
Flammability (11L, 11P)	A
Damage Tolerance Evaluations (12A, 12G, 12P)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	A

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

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Limitations: I10 (Note 2 D,E,F,G); J10 (Note 3 B,D,E,F,H); L11 (Bunsen Burner Testing); Authorized for AW609 Certification Basis; RS-DER; Areas P1, P3, P4, & P12 – Multiple-use non serial number specific major repairs and Repair Specification

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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.

Louis Bellott

ODA 300.7 Louis Bellott Engineering unit member

7-26-2023
Date

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ODA 300.10 Ronald T. Johnson (Structural) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart A)

Static Analysis (1B, 1C, 1F)	A
Dynamic Analysis	
Fatigue Analysis (3B, 3C, 3D)	A
Design and Construction (4F)	A
Flutter/Ground Vibration	
Safety Analysis	
Service Documents	
Material & Process Spec. (10I, 10J)	A
Damage Tolerance Evaluations (12A)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature

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8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401
		X	X					X					X	X			X	X					X	X	X	X	X	X					X	X			X	

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S-TEC Corporation, ODA # ODA-700096-SW
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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.


ODA 300.10 Ronald T. Johnson Engineering unit member


Date

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ODA 300.12 Joseph A. Musco (Structural) (Part 27 & 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart A)

Static Analysis (1A)	A
Dynamic Analysis	
Fatigue Analysis	
Design and Construction (4A)	A
Flutter/Ground Vibration	
Safety Analysis	
Service Documents (9A)	A
Material & Process Spec.	
Damage Tolerance Evaluations	
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

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	8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31		100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206		208	209	210	301	309	400	401
			X	X					X						X	X			X	X					X	X	X	X	X	X						X	X			X	

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ODA 300.12 Joseph A. Musco Engineering unit member

3/22/2023
Date

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ODA 300.14 Stephanie Smith (Structural) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart A)

Static Analysis (1B, 1C, 1D, 1F)	A
Dynamic Analysis	
Fatigue Analysis	
Design and Construction (4B, 4C, 4D, 4F)	A
Flutter/Ground Vibration	
Safety Analysis	
Service Documents (9B, 9C, 9D, 9F)	A
Material & Process Spec.	
Damage Tolerance Evaluations	
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

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S-TEC ODA Forms Authorized for Signature

8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401
		X	X					X					X	X			X	X					X	X	X	X	X	X					X	X			X	

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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.

.....
ODA 300.14 Stephanie G. Smith Engineering unit member

.....
Date

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ODA 300.8 Stephen Joseph (Mechanical Systems and Equipment) (Part 23, 27 & 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C1)

Detail Design and Installation (1F, 1N)	A
Equipment Qualification Tests (2F, 2N)	A
Safety Analysis (4F, 4N)	A
Flammability	
Lightning/HIRF Protection	
Service Documents (7F, 7N)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C
N: Automatic Flight Control Systems	A

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature													S-TEC ODA Forms Authorized for Signature																											
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401		
		X	X					X					X	X			X	X			X	X	X	X		X	X	X					X	X			X			

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ODA 300.8 Stephen Joseph Engineering unit member

3-22-23
Date

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ODA 300.9 Todd Seach (Mechanical Systems and Equipment) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C1)

Detail Design and Installation (1F, 1N)	A
Equipment Qualification Tests (2F, 2N)	A
Safety Analysis (4F, 4N)	A
Flammability (5I)	A
Lightning/HIRF Protection	
Service Documents (7F, 7N)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C
N: Automatic Flight Control Systems	A

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

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8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401
		X	X					X					X	X			X	X			X	X	X	X		X	X	X					X	X			X	

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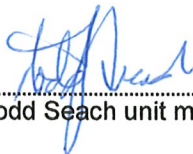
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ODA 300.9 Todd Seach unit member

11/22/2021

Date

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ODA 300.9 Todd Seach (Mechanical Systems and Equipment) (Part 27 & 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C1)

Detail Design and Installation (1A, 1B, 1F, 1J, 1K)	A
Equipment Qualification Tests (2A, 2B, 2F, 2J, 2K)	A
Safety Analysis (4A, 4B, 4F, 4J, 4K)	A
Flammability (5I)	A
Lightning/HIRF Protection	
Service Documents (7A, 7F)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature

S-TEC ODA Forms Authorized for Signature

8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401
		X	X					X					X	X			X	X			X	X	X	X		X	X	X					X	X			X	

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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.


ODA 300.9 Todd Seach unit member


Date

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ODA 300.13 Christopher Whitworth (Mechanical Systems and Equipment) (Part 23 & 27)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11070E	Establish Conformity Inspection Requirements
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart C1)

Detail Design and Installation (1F, 1N)	A
Equipment Qualification Tests (2F, 2N)	A
Safety Analysis	
Flammability	
Lightning/HIRF Protection	
Service Documents (7F, 7N)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C
N: Automatic Flight Control Systems	A

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

(Specify) N: Automatic Flight Controls/Augmentation

FAA Forms Authorized for Signature													S-TEC ODA Forms Authorized for Signature																													
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401				
		X	X					X					X	X			X	X			X	X	X	X	X	X	X	X					X	X				X				

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ODA 300.13 Christopher Whitworth Engineering unit
member

12/20/22
Date

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ODA 500.1 Patrick J. Moe (Flight Analyst) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Recommend Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart G)

Flight Test Plans (1D, 1F, 1G, 1I)	A
Flight Test Instrumentation (2D, 2F, 2G, 2I)	A
Weight and Balance Surveillance (3F, 3I)	A
Flight Test Data Recording (4D, 4F, 4G, 4I)	A
Flight Test Data Reduction/Analysis (5D, 5F, 5G, 5I)	A
Flight Test Data Expansion	
Compile Flight Test Reports (7D, 7F, 7G, 7I)	A
Compile Performance Substantiation Reports	
Compile Type Inspection Reports (9D, 9F, 9G, 9I)	A
Aircraft Flight Manual (10D, 10F, 10G, 10I)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

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8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401
	X	X	X										X	X			X	X					X	X	X	X	X	X					X	X			X	X

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ODA 500.1 Patrick J. Moe Engineering unit member

11/29/2021
Date

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ODA 500.1 Patrick J. Moe (Flight Test Pilot) (Part 23)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Recommend Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart H)

Flight Test Plans (1B, 1D, 1F, 1G, 1I)	A
Conduct Ground Tests and Evaluations (2D, 2F, 2G, 2I)	A
Conduct Flight Tests and Evaluations (3B, 3D, 3F, 3G, 3I)	A
Compile Test Reports (4B, 4F, 4G, 4I)	A
Type Inspection Report (5B, 5D, 5F, 5G, 5I)	A
Aircraft Flight Manual (6B, 6D, 6F, 6G, 6I)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature													S-TEC ODA Forms Authorized for Signature																											
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31		100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206		208	209	210	301	309	400	401
		X	X									X	X	X	X			X	X					X	X		X	X	X						X	X			X	X

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ODA 500.1 Patrick J. Moe Engineering unit member

11/29/2021
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ODA 500.1 Patrick J. Moe (Flight Test Pilot) (Part 27)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Recommend Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart H)

Flight Test Plans (1B, 1D, 1F, 1G, 1I)	A
Conduct Ground Tests and Evaluations (2D, 2F, 2G, 2I)	A
Conduct Flight Tests and Evaluations (3B, 3D, 3F, 3G, 3I)	A
Compile Test Reports (4B, 4F, 4G, 4I)	A
Type Inspection Report (5B, 5D, 5F, 5G, 5I)	A
Aircraft Flight Manual (6B, 6D, 6F, 6G, 6I)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature												S-TEC ODA Forms Authorized for Signature																											
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206		208	209	210	301	309	400	401
		X	X									X	X	X			X	X				X	X	X	X	X	X	X					X	X				X	X


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ODA 500.1 Patrick J. Moe Engineering unit member

11/29/2021
Date

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ODA 500.3 Chad Howard (Flight Test Pilot) (Part 23 & Part 27)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Recommend Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart H)

Flight Test Plans (1B, 1F, 1G, 1I)	A
Conduct Ground Tests and Evaluations (2F, 2G, 2I)	A
Conduct Flight Tests and Evaluations (3B, 3F, 3G, 3I)	A
Compile Test Reports (4B, 4F, 4G, 4I)	A
Type Inspection Report (5B, 5F, 5G, 5I)	A
Aircraft Flight Manual (6B, 6F, 6G, 6I)	A
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A
Test Reports	A
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.

FAA Forms Authorized for Signature													S-TEC ODA Forms Authorized for Signature																											
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206	208	209	210	301	309	400	401		
		X	X									X	X	X			X	X					X	X		X	X	X					X	X			X	X		

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ODA 500.3 Chad Howard Engineering unit member



Date

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ODA 500.4 Gregg Shimp (Flight Test Pilot) (Part 27 & 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Recommend Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart H)

Flight Test Plans (1B, 1D, 1F, 1G, 1I)	A / R Part 29o
Conduct Ground Tests and Evaluations (2D, 2F, 2G, 2I)	A / R Part 29
Conduct Flight Tests and Evaluations (3B, 3D, 3F, 3G, 3I)	A / R Part 29
Compile Test Reports (4B, 4F, 4G, 4I)	A / R Part 29
Type Inspection Report (5B, 5D, 5F, 5G, 5I)	A / R Part 29
Aircraft Flight Manual (6B, 6D, 6F, 6G, 6I)	A / R Part 29
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	A / R Part 29
Test Reports	A / R Part 29
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.
The FAA has retained all Part 29 Flight Test related findings.

FAA Forms Authorized for Signature												S-TEC ODA Forms Authorized for Signature																											
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31	100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206		208	209	210	301	309	400	401
		X	X									X	X	X			X	X				X	X	X	X	X	X	X					X	X				X	X

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ODA 500.4 Gregg Shimp Engineering unit member



Date

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ODA 500.5 Marc Mannella (Flight Test Pilot) (Part 29)

ODA Function	Description
11010E	Approve Technical Data and Find Compliance to the Airworthiness Standards
11040E	Recommend Approve Operational and Repair Information
11050E	Approve Airworthiness Limitations Information
11110E	Perform Compliance Inspections

Authorized Areas (Ref 8110.37 Appendix A, Chart H)

Flight Test Plans (1A, 1B, 1C, 1D, 1E, 1F, 1G, 1H, 1I)	R
Conduct Ground Tests and Evaluations (2A, 2B, 2C, 2D, 2E, 2F, 2G, 2H, 2I)	R
Conduct Flight Tests and Evaluations (3A, 3B, 3C, 3D, 3E, 3F, 3G, 3H, 3I)	R
Compile Test Reports (4A, 4B, 4C, 4D, 4E, 4F, 4G, 4H, 4I)	R
Type Inspection Report (5A, 5B, 5C, 5D, 5E, 5F, 5G, 5H, 5I)	R
Aircraft Flight Manual (6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6I)	R
Project Specific Certification Plan (PSCP)	C
Certification Compliance Checklist (CCL)	C
Conformity Inspection Plan (CIP)	C
Request for Conformity (RFC)	O
Type Inspection Authorization (TIA)	C
Witness Tests and Compliance Inspections (1)	R
Test Reports	R
STC Data Review as required	C

Legend: M = Manage O = Organize administrate A = Approve R = Recommend Approval C = Concur G = Generate A1 = Accept

Notes and Additional Requirements:

(1) Specific tests, inspections, and reports as specified in the PSCP.
The FAA has retained all Part 29 Flight Test related findings.

FAA Forms Authorized for Signature													S-TEC ODA Forms Authorized for Signature																											
8100-1	8100-2	8100-9	8100-11	8110-1	8110-2	8110-12	8110-26	8120-10	8130-3	8130-6	8130-7	8110-31		100	101	102	103	104	105	106	107	108	109	110	111	200	201	202	203	204	205	206		208	209	210	301	309	400	401
		X	X									X		X	X			X	X					X	X		X	X	X						X	X			X	X

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ODA 500.5 Marc Mannela Engineering unit member


Date

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ODA 600.2 Bill P. McDonald (Inspection/Airworthiness) (Part 23, 27 & 29)

ODA Function	Description
11080M	Determine Conformity of Parts and Test Articles
11090M	Determine Conformity of Test Setup
11100M	Determine Conformity of Installations, including TIA Inspections on a Project
11061M	Issue/Amend Standard Airworthiness Certificates
11062M	Issue/Amend Special Airworthiness Certificates
110610M	Issue replacement for a lost, stolen, or mutilated standard or special airworthiness certificate

Authorized Areas (Ref. 8100.8)

FAA MIDO Communication/Coordination	O,M,P
Determine prototype part conformity as required by ODA Project RFC (Function Code (FC) 21)	O,P
Determine prototype installation conformity as required by ODA Project RFC (FC 21)	O,P
Determine test setup conformity as required by ODA Project RFC (FC 21)	O,P
Determine product conformity as required by ODA Project TIA (FC 21)	O,P
Issue Special Flight Permits for ODA Project aircraft (FC 16)	O,P
Issue Special Airworthiness Certificates for ODA Project aircraft (FC 09, 10, 11)	O,P
Issue Standard Airworthiness Certificates for ODA Project aircraft (FC 08)	O,P
Issue replacement Standard or Special Airworthiness Certificates for ODA Project aircraft (FC 17)	O,P
Manufacturing Activity Reports	M,G
Conformity Inspection Plan (CIP)	M,G
Request for Conformity (RFC)	P
Type Inspection Authorization (TIA)	P

Legend: M = Manage O = Organize administrate P = Perform C = Concur G = Generate

Notes and Additional Requirements:

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S-TEC ODA

S-TEC Corporation, ODA # ODA-700096-SW
ODA Unit Member List
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I agree to fulfill the duties and responsibilities as specified in this ODA procedure manual.

[Signature]

4/03/2023

ODA 600.2 Bill P. McDonald Inspection unit member

Date

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