

## **Dated March 23, 2020**

As recommendations regarding the prevention of the coronavirus (COVID 19) from the World Health Organization (WHO) become available, Genesys Aerosystems is dedicated to mitigating disruption to our business as well as that of our customers and partners while keeping our employees' safety at the forefront. In an effort to do this we are currently addressing the Health and Safety of Employees and our Business Operations as outlined below:

### **Employee Health and Safety**

- Travel restrictions, guidelines, and recommendations – We have limited all non-essential business travel.
- Meetings – All meetings will be held virtually. Conference Rooms in the office have been closed.
- Remote Workforce – All workers able to continue their job requirements from home are required to do so. All support and sales calls and emails will continue to be answered as technology was already in place to be able to continue business as normal remotely.
- Senior Managers required to be in the office will rotate on an agreed schedule.
- All employees who must work in the office are required to take their temperature before coming to work and will stay home if a fever is detected.
- We have installed multiple hand sanitizers within the office premises.
- We ensure frequent cleaning and sanitization of our workplaces.
- We have increased space between employees' workstations.

### **Business Operations**

- Genesys Aerosystems is an Essential and Critical Infrastructure workforce as we manufacture and repair critical avionics for aircraft which falls under the Transportation and Logistics section of [Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response Memo](#). Our customers also include Health Care professionals operating HEMS as well as Law Enforcement. Both of these also fall under the guidelines set forth.
- As of 3/23/2020 we are continuing to make on time deliveries.
- We are continually communicating with and monitoring our critical suppliers as local, state and US restrictions are further implemented.
- Our supply chain is virtually 100% US based.
- Our manufacturing facilities are designed to allow for continued production while meeting the health concerns for our employees.
- Our repair station is also designed to allow continued support while maintaining safe distances.
- Research and Development is expected to continue without interruption.

### **Conclusion**

We place the highest value on the partnerships that we've established with our customers and stakeholders. Rest assured we are dedicated to ensuring uninterrupted success, even in times of hardship and challenge, and will monitor and adapt to this dynamic situation to the best of our ability.

In the end, we wish our customers health, security, and prosperity through these unprecedented times, and please feel free to continue communications with Genesys through the normal channels.