This pilot guide must be carried in the aircraft and available to the pilot at all times. It can only be used in conjunction with the Federal Aviation Administration (FAA) approved Aircraft Flight Manual (AFM) or Aircraft Flight Manual Supplement (AFMS). Refer to the applicable AFM or AFMS for aircraft specific information, such as unique ground tests, limitations, and emergency procedures.

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## Revision Record

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Section 1 Overview

1.1. DOCUMENT ORGANIZATION

Section 1 Overview
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1.2. PURPOSE

This pilot guide provides pre-flight and in-flight operating procedures for the S-TEC 3100 autopilot (3100) for both digital and analog interfaced systems.

NOTE:

The 3100 is designed to assist pilots with cockpit workload management. The ability of the 3100 to provide optimum assistance and performance is directly proportional to the pilot’s knowledge of its operating procedures. Therefore, it is highly recommended that the pilot develop a thorough understanding of the 3100, its modes, and operating procedures in visual meteorological conditions (VMC) prior to using it under instrument flight rules (IFR).

1.3. GENERAL CONTROL THEORY

The 3100 is capable of being a two- or three-axis attitude-based digital flight control system. It is comprised of a computer/programmer, which performs input/output processing and control laws, and an integrated bezel/display for mode selection and display, including trim announcements.

S-TEC servos are coupled to the control system:

Roll Servo: Coupled to the ailerons. The 3100 senses roll attitude, roll rate, heading error, and course deviation to control the roll servo.

Pitch Servo: Coupled to the elevator. The 3100 senses pitch attitude, pitch rate, pressure altitude, indicated airspeed (IAS), vertical speed (VS),
vertical acceleration, and glide slope deviation to control the pitch servo.

Trim Servo: Coupled to the elevator trim. The 3100 senses an out of trim condition whenever the trim sensor in the pitch servo is activated. In response, the 3100 drives the trim servo in the proper direction until the aircraft is in trim.

Yaw Servo (optional): Coupled to the rudder. The 3100 senses yaw rate and acceleration to control the yaw servo.

The 3100 also includes an altitude preselect function, if enabled.

1.4. LIMITATIONS

1.4.1. VNAV Limitation

Only available with compatible GPS and EFIS equipment.

1.4.2. Altitude Preselect Limitations

The 3100 relies on digital air data information for altitude preselect. Some configurations may not have altitude preselect if the baro-correction cannot be provided to the autopilot system.

1.4.3. Indicated Airspeed Mode (IAS) and Envelope Protection Limitations

The 3100 relies on digital air data information for indicated air speed hold (IAS). Some configurations may not have IAS mode if indicated airspeed data is not provided to the autopilot system.

Overspeed and underspeed protection is not be available for systems without indicated airspeed.

1.4.4. Reverse (REV) Mode: Intercept/Track LOC Back Course (BC)

The 3100 relies on digital navigation information from a compatible electronic flight information system (EFIS) in order to intercept and track a LOC back course (BC) inbound or track a LOC front course outbound

Reverse mode is not available for systems without an EFIS that transmits back course guidance.
1.4.5. Optional Yaw Damper (YD)

Some aircraft configurations do not have a yaw damper system installed. In these cases, the yaw damper button is blank and the YD LED does not illuminate under any circumstances.

**Figure 1-1: S-TEC 3100 Without Optional Yaw Damper**

1.5. AUTOPILOT MODES

**Autopilot (AP) Mode:** Engages autopilot servos.

**Flight Director (FD) Mode:** Drives steering command bars (compatible flight director or electronic flight instrument system (EFIS) required).

**Yaw Damper (YD) Mode:** Dampens excessive adverse yaw and coordinates turns (if installed).

**Roll Attitude (ROLL) Mode:** Holds roll attitude.

**Pitch Attitude (PITCH) Mode:** Holds pitch attitude.

**Heading (HDG) Mode:** Turns onto a selected heading and holds it.

**Navigation (NAV) Mode:** Intercepts and tracks a valid selected navigation signal.

**Approach (APR) Mode:** Intercepts and tracks a LOC front course, VOR, or GPS approach inbound.

**Glideslope (GS) Mode:** Intercepts and tracks glideslope.

**Level (LVL) Mode:** Returns aircraft to level flight and a configured pitch angle for the aircraft (refer to AFMS for pitch angle value).

**Indicated Airspeed (IAS) Mode:** Holds indicated airspeed.

**Vertical Speed (VS) Mode:** Holds vertical speed.

**Altitude Hold (ALT HOLD) Mode:** Holds altitude.

**GPS Steering (GPSS) Mode:** Laterally steers along a flight plan course defined by GPS/FMS.

**GPS Lateral Navigation (GPSL) Mode:** Laterally steers along an approach course defined by GPS/FMS approach.
GPS Vertical Navigation (GPSV) Mode: Vertically steers along a glidepath defined by a GPS/FMS approach.

Control Wheel Steering (CWS) Mode: Used to temporarily disengage servos and manually maneuver the aircraft or set new targets.

Go-Around Mode (GA) Mode: Disengages AP and/or engages FD in pitch hold mode with a pre-set nose-up command and wings level until another mode is selected.

Half Bank (HB) Mode: Reduces commands in HDG and GPS/FMS steering by half (if installed).

VNAV (VNV) Mode: Flies a valid enroute VNAV descent plan (compatible EFIS and navigator required)

1.6. SYSTEM COMPONENTS

1.6.1. S-TEC 3100 Flight Guidance Computer (FGC)

The 3100 FGC is the main processing unit for the autopilot system. It controls all of the input/output processing, control law calculation, and drives up to four servos (pitch, roll, yaw, and pitch trim).

The FGC requires navigational and target data to provide the correct servo drive signals. Mode selection may be controlled through the front panel.

The 3100 has an on-board microelectromechanical systems (MEMS) device that calculates attitude angles and rates in the pitch, roll, and yaw axis. This may be configured to act as the primary or single source of attitude on certain interface configurations.
NOTE:

Each 3100 is loaded with a single configuration file, which contains aircraft and interface configuration data to match the installation. Any future avionic upgrades on equipment interfaced to the autopilot may require a new configuration file to be uploaded.

1.6.2. Aircraft Configuration

The aircraft configuration contains specific gains and servo drive values to match the aircraft flight characteristics. Gain values are specifically setup during STC flight testing and are calculated for the optimum flight performance of each aircraft model/type.

1.6.3. Interface Configuration

The 3100 has been designed to interface to both modern digital EFIS systems and older analog navigation and heading systems. The interface configuration ensures the 3100 maximizes performance by utilizing any available data from both digital and analog sources.

1.6.4. Servo Assemblies

The 3100 servos are used to move the aircraft control cables. They are driven by the FGC using pulse width modulated (PWM) signal. The pulse width modulation allows the FGC greater control over the speed of servo during fluctuations in aircraft voltage.

Figure 1-3: S-TEC 3100 Servos

1.6.5. Sandia Air Data Computer

The Sandia SAC7-35 is installed on non-EFIS installations that do not have a digital source of air data. The ADC provides essential airspeed and altitude data required for the 3100 internal attitude source to calculate attitude angles and rates. May also be installed to provide additional air data, which is not available from certain interfaced systems (e.g. Aspen EFD1000).

Figure 1-4: Sandia SAC7-35
1.6.6. GPS 1/2 Selector Switch

Some installations with dual GPS navigators may have a GPS 1/2 selector switch located in the panel with an associated LED. Position of the switch determines from which GPS source the 3100 is receiving navigation data.

1) With the LED extinguished the 3100 is following to GPS/NAV 1.
2) With the LED illuminated the 3100 is following to GPS/NAV 2.

If there is no GPS 1/2 selector switch installed, the 3100 is automatically switched by the interfacing EFIS or only a single GPS navigation source is available.

1.7. INTERFACED AVIONICS

The 3100 may be setup to integrate with both analog and digital systems, which includes (but not limited to) the following.

1.7.1. Garmin G500/G600/TXi EFIS

The Garmin, G500, G600 and TXi EFIS systems allows transfer of vertical speed (VS), indicated airspeed (IAS), and altitude targets for altitude preselect functionality. Targets set on the EFIS are synced with the 3100 and can be displayed on the bezel. IAS, VS, and altitude preselect targets should be set on the Garmin screen, as targets set on the 3100 do not change the bugs on the Garmin screen.

NOTE:

VS and IAS targets can be set on the Garmin screen if that unit has VS and IAS bug capability if not the targets are set on the 3100.
recall the target in the 3100 memory and display the altitude target value currently active.

These EFIS do not have a setup option that allows autopilot mode annunciation to be displayed when connected to a 3100, therefore the 3100 FGC should be mounted within the pilot’s field of view. A remote annunciator panel is not required.

NOTE:
EFIS displayed targets do not update if targets are set on the 3100 directly.

1.7.2. Garmin G5/GI-275

Flight director command bars are not displayed on the G5 units.

1.7.3. Aspen EFD1000 Pro and MAX PFD

The Aspen EFD1000 interface uses the 3100 to set VS, IAS, and ALT targets, as these cannot be set using the PFD bugs (§ 3.8.5). This EFIS does not have a setup option that allows autopilot mode annunciation to be displayed when connected to a 3100, therefore the 3100 FGC should be mounted within the pilot’s field of view. A remote annunciator panel is not required.

NOTE:
Indicated airspeed data is not provided from the Aspen EFD1000 Pro. Therefore, some installations may not have IAS mode or envelope protection unless supplemented with additional air data equipment.

For dual GPS navigators, a GPS 1/2 selector switch is required. See § 1.6.6 for function details.

Flight director interface box (ST-670/ST-645) required to display flight director command bars on the EFIS.

1.7.4. Advanced ARINC Autopilot Unlock

Aspen PFDs with the “Advanced ARINC Autopilot Unlock” installed have a complete digital, bi-directional interface which allows VS, IAS, and ALT targets to be set on either the EFIS or the 3100. This interface also displays autopilot mode annunciation and flight director bars on the EFIS display.
GPS and navigational data are received directly from the PFD. CDI selection and switching of NAV sources is achieved through the Aspen PFD, no external switching is required. See manufacturers’ installation manual for further guidance on setup.

1.7.5. Avidyne EXP5000 and Meggitt EFIS

The Avidyne and Meggitt interface uses the 3100 to set VS, IAS, and ALT targets, these cannot be set using the PFD bugs (§ 3.8.5). This EFIS does not have a setup option that allows autopilot mode annunciation to be displayed when connected to a 3100, therefore the 3100 FGC should be mounted within the pilot’s field of view. A remote annunciator panel is not required.

For dual GPS navigators, a GPS 1/2 selector switch is required. See § 1.6.6 for function details.

Flight director command bars are displayed on the EFIS.

1.7.6. Analog DG/HSI

All mode annunciations are displayed on the 3100. Providing baro-correction to the 3100 enables the 3100 internal altitude preselect (§ 3.8.5).

This interface is also compatible with the S-TEC ST-360 altitude selector/alerter (§ 3.8.5).

For dual GPS navigators a GPS 1/2 selector switch is required. See § 1.6.6 for function details.

External flight director indicator required to display flight director command bars.

**NOTE:**

Installations that do not provide baro-corrected data or have an ST-360 installed do not have altitude preselect and need to perform a manual altitude capture for climbs and descents (§ 3.8.5.1).
1.8. DISPLAY LEGEND (WITHOUT VNAV)

Figure 1-5: Display Legend (Without VNAV)

1) Autopilot (AP) Mode button
2) Flight Director (FD) Mode button
3) Yaw Damper (YD) Mode button (Optional) - (See Figure 1-1)
4) Heading (HDG) Mode button
5) Navigation (NAV) Mode button
6) Approach (APR) Mode button
7) Level (LVL) Mode button
8) Ambient light sensor
9) Indicated Airspeed (IAS) Mode button
10) Vertical Speed (VS) Mode button
11) Altitude Hold (ALT HOLD) Mode button
12) Menu (MNU) Mode button
13) Altitude Selector (SELECT) knobs
14) Up/Down (UP/DN) Modifier switch
15) Altitude Selector/Alerter annunciation
16) Engaged Pitch Mode annunciation
17) Armed Pitch Mode annunciation
18) Engaged Roll Mode annunciation
19) Armed Roll Mode annunciation
20) Light Emitting Diodes (LEDs)
1.9. DISPLAY LEGEND (WITH VNAV)

1) Autopilot (AP) Mode button
2) Flight Director (FD) Mode button
3) Yaw Damper (YD) Mode button (Optional) - (See Figure 1-1)
4) Heading (HDG) Mode button
5) Navigation (NAV) Mode button
6) Approach (APR) Mode button
7) Level (LVL) Mode button
8) Ambient light sensor
9) Indicated Airspeed (IAS) Mode button
10) Vertical Speed (VS) Mode button
11) Altitude Hold (ALT HOLD) Mode button
12) VNAV (VNV) Mode button
13) Altitude Selector (SELECT) knobs - Push and hold to access Menu Mode (See § 3.9.6)
14) Up/Down (UP/DN) Modifier switch
15) Altitude Selector/Alerter annunciation
16) Engaged Pitch Mode annunciation
17) Armed Pitch Mode annunciation
18) Engaged Roll Mode annunciation
19) Armed Roll Mode annunciation
20) Light Emitting Diodes (LEDs)
Section 2 Pre-Flight Procedures

2.1. POWER-UP TEST

Perform the following actions during power-up.

1) Set battery master switch to ON position.
2) Set avionics master switch to ON position.
3) Set AP master switch to ON position.
4) Set trim master to ON position.

**NOTE:**
For proper manual electric trim function, both the AP master switch and trim master switch must be on during the 3100 self-test.

**CAUTION:**
DO NOT taxi until initialization is complete, and AP READY is displayed. Taxiing during the initialization process may result in a long initialization time.

The following occur in sequence:

**ADAHRS INITIALIZING** appears upon power-up to initialize the system and align the internal attitude sensor.

**Self Test In Progress** appears during 3100 self-test of the following:

1) Memory and processor tests
2) Interface tests
3) Servo driver tests

**AP READY** indicates 3100 is ready for operation.
The 3100 cannot be engaged if any of the following failure annunciations are displayed.

If the on-board attitude sensor fails to align, **ATTITUDE FAIL** appears.

If initial alignment is not valid after configured start-up time or data becomes invalid following the alignment, **AP FAIL** appears.

### 2.2. PRE-FLIGHT CHECKS

Pre-flight checks are detailed in the Aircraft Flight Manual Supplement (AFMS) and should be carried out before every flight. Any failures or unexpected behavior must be rectified before flight.
Section 3 In-Flight Procedures

3.1. ENGAGING THE AUTOPILOT

During normal operation, with the 3100 in AP READY state:

1) Pressing [AP] always engages FD Mode and YD Mode (if installed) simultaneously.

2) FD Mode may be toggled ON/OFF independently.

3) YD Mode may be toggled ON/OFF independently.

Engaged are indicated by illuminated LED.

| AP ON/ FD ON | Pitch/Roll servos are engaged | Envelope protection is active |
| AP OFF/ FD ON | Pitch/Roll servos are disengaged | Drives flight director bars (if applicable) | Envelope protection is passive |
| YD ON | Yaw servo is engaged |

Figure 3-1: FGC LEDs

3.2. DISCONNECTING THE AUTOPILOT

The 3100 may be disconnected by any of the following means:

1) Press remote AP DISC/TRIM INTR switch located on the yoke; OR
   a) First single press disconnects AP only, leaving FD engaged
   b) Second single press subsequently disconnects FD
   c) Hold AP DISC/TRIM INTR down for ~1.5 seconds to disengage both AP and FD and mute any annunciations.

2) Set AP master switch to OFF position; OR

3) Pull the AP circuit breaker; OR

4) Press [AP] when AP mode is engaged.
3.3. AUTOPILOT (AP) OPERATION

The 3100 interprets the steering commands calculated for the selected AP mode and sends drive signals to the pitch and roll servos. The servos control the connected aircraft flight surfaces to fly the flight profile. The flight director display provides a visual indication of how accurately the 3100 is tracking the roll and pitch commands.

Active envelope protection (§ 3.6.3) is operating when the 3100 is engaged.

3.4. FLIGHT DIRECTOR (FD) OPERATION

The flight director (FD) calculates the vertical and lateral movement required for the aircraft to follow the selected flight profile. The flight profile is determined by the 3100 lateral and vertical mode selected and data from the interfaced avionics.

In FD mode, the 3100 outputs pitch and roll steering commands for display on a connected flight director display. The steering commands are present whether a flight director display is connected or not. The FD provides a visual indication of how accurately the pilot is tracking roll and pitch command.

Passive envelope protection (§ 3.6.1) is operating when the 3100 is in FD mode.

NOTE:

When using FD mode on take-off, the 3100 should be in PITCH and ROLL hold or Take-Off-Go-Around (TOGA) modes.
NOTE:
If the pilot does not track the steering cues when the 3100 is operating in FD only mode, the flight director steering bars continue to increase the pitch and roll to intercept the calculated flight profile at the time of mode engagement.

It is recommended to synchronize the aircraft attitude with the flight director steering bars or select a new mode before engaging the 3100 to avoid aggressive banks or climbs.

3.5. YAW DAMPER (YD) OPERATION

NOTE:
Not applicable to aircraft without optional yaw damper installed.

YD mode may be engaged or disengaged at any time, regardless of roll or pitch mode. When YD mode is engaged, the yaw damper dampens any excessive adverse yaw and coordinates turns.

Figure 3-2: Without Optional Yaw Damper Installed

CAUTION:
YD mode should always be disengaged prior to takeoff and landing.

3.6. ENVELOPE PROTECTION

The 3100 protects against underspeed, overspeed, and excessive bank conditions using the envelope protection feature. The envelope speed limits vary between airframes depending on stall speeds, VNE, and whether the aircraft is approved for flight-into-known-icing (FIKI). Specific limits are stated within the relevant AFMS.

NOTE:
Underspeed and overspeed protection requires IAS data and are not operational on installations without IAS mode available.
3.6.1. Passive Envelope Protection

Passive envelope protection is operating when FD mode is engaged, indicated by the illuminated FD LED. Passive envelope protection provides audible alarms, voice alerts, and visual alerts when limitations are reached.

1) **Underspeed** alert activates if the aircraft speed reaches the low speed limit, which triggers an audible alarm followed by an “Airspeed, Airspeed” voice alert. Alerts continue until the aircraft speed is increased beyond the underspeed recovery limit as stated in the AFMS.

2) **Overspeed** alert activates if the aircraft speed reaches the high speed limit, which triggers an audible alarm followed by an “Overspeed, Overspeed” voice alert. Alerts continue until the aircraft speed is reduced below the overspeed recovery limit as stated in the AFMS.

3) **Excessive Bank** alert activates if the aircraft’s roll attitude exceeds 60 degrees, which triggers an audible alarm followed by an “Attitude, Attitude” voice alert. Alerts continue until the aircraft roll attitude is reduced below 60 degrees.

3.6.1.1. Passive Envelope Protection on Approach

The overspeed and underspeed audible alarms and visual alerts are disabled when the 3100 is in any of the approach modes (APR LOC, APR GPSS, or APR GPSV) and the 3100 is in FD only (AP not engaged). This allows pilots to hand fly slower approaches but retain flight director command bar guidance and to avoid nuisance speed callouts if AP is disconnected at minimums but the FD remains engaged.

3.6.2. Active Envelope Protection

Active envelope protection is operating anytime AP mode is engaged, indicated by the illuminated AP LED. Active envelope protection provides audible alarms, voice alerts, visual alerts, and control input when limitations are reached. Although excessive bank is still active, it is not relevant while AP is engaged as the 3100 is already under control of bank commands.

<table>
<thead>
<tr>
<th>ROLL</th>
<th>ALERT</th>
</tr>
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<tbody>
<tr>
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<td>- - - -</td>
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During an underspeed or overspeed alert, the 3100 vertical mode display does not change, but **ALERT** flashes to indicate envelope speed protection has been triggered and the vertical mode is no longer active. Roll mode remains engaged, but the roll commands are reduced by half during envelope speed protection.

**Figure 3-3: Envelope Protection Speed Alert**
The **underspeed** alert activates if the aircraft speed reaches the low speed limit, which triggers an audible alarm followed by an “Airspeed, Airspeed” voice alert. The 3100 automatically commands the aircraft to pitch down in order to increase airspeed to the underspeed recovery limit.

To recover the aircraft from an underspeed alert:

1) Hold down the CWS switch (§ 3.9.1) and increase aircraft speed beyond the underspeed recovery limit as stated in the AFMS, manage power, pitch, and roll as necessary for safe operation.

2) If required, manually fly back onto the desired course and then release CWS to let the 3100 resume the previous active pitch and roll modes, adjust power, selected pitch, and roll mode targets as necessary for safe operation.

The **overspeed** alert activates if the aircraft speed reaches the high speed limit, which triggers an audible alarm followed by an “Overspeed, Overspeed” voice alert. The 3100 automatically commands the aircraft to pitch up in order to decrease airspeed to the overspeed recovery limit.

To recover the aircraft from an overspeed alert:

1) Hold down the CWS switch (§ 3.9.1) and reduce aircraft speed below the overspeed recovery limit as stated in the AFMS, manage power, pitch, and roll as necessary for safe operation.

2) If required, manually fly back onto the desired course and then release CWS to let the 3100 resume the previously active pitch and roll modes, adjust power, selected pitch, and roll mode targets as necessary for safe operation.

3.6.2.1. Approach Envelope Transition

During an ILS or GPS approach, with AP engaged in approach mode, once the 3100 captures a glide slope, indicated by GS displayed on the engaged pitch mode section, the autopilot enters approach envelope transition (AET). A transition point is calculated as 1000’ below the glide slope capture point and automatically switches to passive envelope protection once the transition point is reached.

It is recommended to capture the glide slope at 1500 feet AGL so active envelope protection is inhibited at 500 feet AGL, eliminating active envelope protection pitch commands when reducing airspeed for landing.
For temporary deviations or recovery from speed protection, it is best practice to use CWS to avoid canceling the current approach mode and AET calculations.

**NOTE:**

Changing AP mode or disconnecting the autopilot cancels AET and resets the transition point. If the approach mode is re-engaged and the glide slope re-captured, AET becomes active and a new transition point calculated.

**CAUTION:**

The autopilot deviates when tracking a glide slope in order to protect airspeed and prevent a potential stall. The pilot is responsible for maintaining the aircraft speed within the envelope limits stated in the applicable AFMS.

### 3.6.3. “AP ICE SPEED” (FIKI Aircraft Only)

Aircraft approved for FIKI may have different underspeed limits for when the aircraft icing system is operating or not. Aircraft with this optional input have an LED on the panel labeled “AP ICE SPEED.” All underspeed and overspeed limits are stated within the AFMS.

**NOTE:**

FIKI approved aircraft without the “AP ICE SPEED” option default to the higher underspeed protection limit as stated in the AFMS.

The “AP ICE SPEED” LED illuminates when the aircraft de-icing system is engaged and indicates the underspeed protection limit has changed to accommodate the increase in aircraft stall speed when flying into icing conditions.

With the “AP ICE SPEED” LED extinguished, the underspeed limit is lower and based upon the aircraft stall speed in a normal configuration.

### 3.7. LATERAL MODES

All modes may be selected by pressing the appropriate button on the 3100. A second press of the active mode button deselects the mode, and the
3100 reverts to the armed lateral mode or ROLL mode, if there is no armed lateral mode. For example, if the active mode is heading (HDG) mode press \( \text{HDG} \) to deselect HDG and engage ROLL.

![Figure 3-4: Roll Attitude (ROLL) Mode](image)

### 3.7.1. Roll Hold (ROLL) Mode

ROLL hold mode is the default active mode when the FD or AP+FD is first engaged. ROLL hold can also be activated by deselecting the current active mode. In ROLL hold, the 3100 holds the current roll attitude. Control wheel steering (CWS) (§ 3.9.1) may be used to establish the aircraft on a new roll attitude. If installed, half bank (§ 3.9.5) may be used in conjunction with heading mode for improved passenger comfort.

### 3.7.2. Heading (HDG) Mode

Set the heading bug to desired heading on the compass card. Press \( \text{HDG} \) to engage HDG. The 3100 turns the aircraft onto the selected heading at a standard rate turn and holds it. A new heading may be selected thereafter by setting the heading bug to it.

![Figure 3-5: Heading (HDG) Mode](image)

**NOTE:**

When using heading mode to intercept an armed NAV or approach mode course, ensure the heading bug is set to an angle that allows for an intercept (5 degrees of intercept angle minimum). Setting the heading bug parallel to or away from the desired course may not allow for intercept. If desired, when NAV is the armed mode, press \( \text{HDG} \) to deselect HDG. NAV becomes the active mode, and a default intercept angle is calculated.
3.7.3. Navigation (NAV) Mode

Press [NAV] to arm or engage NAV mode. If the current engaged lateral mode is HDG, press [NAV] to arm NAV. From all other lateral modes, press [NAV] to engage NAV.

The selected navigation source determines what the 3100 follows and displays:

1) **NAV** – VOR navigation.
2) **NAV**<sub>Loc</sub> – LOC navigation. No glide slope capture.
3) **NAV**<sub>GPS</sub> – Tracks GPS steering commands sent by the connected GPS navigator.

**NOTE:**
When interfaced to a DG, there is no course pointer input to the 3100. Set the DG selected heading to the required course value.

3.7.3.1. Tracking a VOR (NAV)

1) Select VOR frequency on navigator.
2) Set course pointer to the desired course radial (for DG only installations, set heading to desired course value).
3) Select course intercept method:
   a) **Straight-In:** Press [NAV]. Aircraft intercepts the selected radial at a 45° angle; OR
   b) **Pilot Selectable Angle:** Set heading bug to desired intercept heading. Press [HDG] to engage HDG. Press [NAV] to arm NAV.
4) If armed, NAV automatically engages at the course capture point.
5) Once captured, the 3100 establishes the crosswind correction angle and tracks the course.
NOTE:
Once tracking, if CDI needle deflection exceeds 50% from center for a period of 15 seconds, NAV flashes. If the aircraft subsequently returns to within 50% CDI needle deflection from center, NAV stops flashing.

NOTE:
At point of station passage, the 3100 recognizes the condition and holds the last known course. Either allow the aircraft to pass over the station and pick it up again on the other side or select another VOR to track.

NOTE:
If a reference signal required for NAV fails, NAV mode transitions to FAIL, and NAV and FAIL alternately flash until the signal is valid once more. If this occurs during or after course capture, the 3100 holds the last known crosswind corrected course and ignores CDI needle deflection until the signal becomes valid.

NOTE:
For analog (Non-EFIS) configurations, the course data is fed to the 3100 via both DG/HSI and GPS navigator. When intercepting a VOR, the DG/HSI should be manually synchronized to the flight plan radial or the flight plan should be cleared to force the 3100 to use the DG/HSI course input and prevent conflicting course information.

3.7.3.2. GPS Steering (NAV_{GPSS}) Mode

1) Program a valid waypoint or flight plan into the GPS navigator.

2) Press \( \text{NAV} \) to engage \( \text{NAV}_{\text{GPSS}} \) mode.

3) The 3100 laterally steers the aircraft along the predefined course.

4) GPS holding patterns and procedure turns must be flown in \( \text{NAV}_{\text{GPSS}} \) mode.
3.7.4. Approach (APR) Mode

Press **APR** to arm or engage APR mode. If the current active lateral mode is HDG, press **APR** to arm APR. From all other lateral modes, press **APR** to engage APR. The loaded approach from the navigator determines which approach type the 3100 follows and displays:

1) **APR** – VOR approach

2) **APR_Loc** – LOC/ILS approach. Glide slope (GS) mode automatically arms as the vertical mode.

3) **APR_GPSS** – Tracks inbound course using internally calculated GPS steering commands.

4) **APR_GPSL** – Follows lateral deviations from WAAS capable GPS for LPV, LNAV/VNAV, and LNAV+V approaches. **APR_GPSV** also automatically arms as the vertical mode.

**NOTE:**

When interfaced to a DG there is no course pointer input to the 3100. Set the DG selected heading to the required course value.

**NOTE:**

Airspeed must be kept within the envelope speeds stated within the AFMS during coupled approaches. Active envelope protection may deviate the aircraft from the glide slope path to remain within the airspeed envelope range in order to maintain safety of flight and reduce the risk of stall.
Section 3 Normal In-Flight Procedures

NOTE:
It is recommended to capture the glide slope at 1500 feet AGL to avoid active envelope protection operation below 500 feet AGL.

NOTE:
Back course (REV) approaches are only available when interfaced to an EFIS and automatically detected by the 3100. Non-EFIS interfaces do not have back course (REV) capability.

3.7.4.1. VOR Approach (APR)

A VOR may be tracked in APR mode and should only be engaged when cleared for the approach and on or turning to intercept the final inbound course. APR mode provides greater control and authority than tracking in NAV mode.

![Decision Height (DH)](image)

Figure 3-6: VOR Approach

1) Select VOR frequency on navigator.

2) Set course pointer to the desired course radial (for DG only installations, set heading to desired course value).

3) When cleared for the approach and on or turning to intercept the final inbound course select course intercept method:

   a) **Straight-In**: Press **APR**. Aircraft intercepts inbound selected course at a 45° angle; OR

   ![APR | PITCH](image)

   b) **Heading Bug (Vectors)**: Set heading bug to desired intercept heading, press **HDG** to engage HDG. Press **APR** to arm APR.

   ![HDG | APR](image)
4) If armed, APR automatically engages and tracks the localizer once the aircraft captures the inbound course.

5) There is no vertical guidance on a VOR approach. Use PITCH, IAS, or VS mode to descend.

6) At the decision height (DH) or missed approach point (MAP), disconnect AP to execute either a manual landing or go-around (GA), respectively.

3.7.4.2. ILS Approach (APR$_{LOC}$)

![Figure 3-7: Straight-In ILS Approach](image)

1) Select LOC frequency on navigator.
2) Set course pointer to front inbound LOC course.
3) When cleared for the approach and on or turning to intercept the final inbound course select course intercept method:
   a) **Straight-In**: Press APR. Aircraft intercepts inbound selected course at a 45° angle; OR
   b) **Heading Bug (Vectors)**: Set heading bug to desired intercept heading, press HDG to engage HDG. Press APR to arm APR$_{LOC}$.
4) APR automatically engages and tracks once the aircraft captures the inbound course.
5) GS automatically arms, and then captures once the aircraft is within ½ dot (25%), above or below, the GS centerline.

During GS capture, a VS descent proportional to the aircraft speed is established.

Recommended GS capture altitude is 1500 feet AGL.

6) GS engages and tracks the glide slope once the aircraft is within 5%, above or below, the GS centerline; or 10 seconds has elapsed since glide slope capture.

7) At the DH or MAP, disconnect AP to execute either a manual landing or GA, respectively.

3.7.4.3. GPS RNAV Approach (APR_{GPSS}/APR_{GPSL})

For aircraft equipped with a WAAS capable GPS navigator, the 3100 can execute the LPV, LNAV/VNAV, or LNAV+V approach sequences.

**NOTE:**

APR_{GPSS} uses an internally calculated roll steering command to steer the aircraft onto the inbound course with greater accuracy.

If preferred, NAV_{GPSS} may be used to slave the 3100 to the GPS navigator output. APR_{GPSS} must then be manually selected for the 3100 to arm and track any vertical guidance.
1) Program approach into GPS navigator.

2) Track the approach procedure using NAV$_{GPSS}$ mode. APR$_{GPSS}$ should not be used until the aircraft is on the final inbound course or at the FAF and looking for vertical guidance.

3) Begin descent at IAF in PITCH, VS, or IAS mode. Recommended altitude at FAF is 1500 feet AGL.

4) Prepare for turn towards FAF. Press APR once established on the inbound course to arm vertical guidance.

5) Lateral mode transitions to APR$_{GPSL}$ and tracks GPS lateral deviations when the CDI <1 dot (50%).

6) Vertical mode transitions to GPSV and tracks GPS vertical deviations when the GDI <1 dot (50%).

7) At the DH or MAP, disconnect AP to execute either a manual landing or GA, respectively.
3.8. VERTICAL MODES

All vertical modes may be selected by pressing the appropriate button on the 3100. A second press of the engaged mode button deselects the mode, and the 3100 reverts to the armed vertical mode or PITCH mode if there is no armed vertical mode. For example, if the active mode is VS, press VS to deselect VS and engage PITCH.

![Figure 3-9: Pitch Attitude (PITCH) Mode](image)

3.8.1. Pitch Attitude (PITCH) Mode

PITCH mode is engaged when the current active vertical mode is deselected or when FD or AP+FD is first engaged.

The 3100 holds the aircraft at its current (captured) pitch attitude. Press UP to increase or DN to decrease captured pitch attitude. A single press changes the pitch attitude 0.25°. Additionally, a new pitch attitude can be selected by holding CWS (§3.9.1), hand flying to the desired pitch attitude, and then releasing CWS.

If an altitude target is active, the aircraft automatically levels off and holds at the selected altitude target (§3.8.5).

![NOTE:](image)

If the ROLL or PITCH mode was entered by pressing LVL (§3.9.4) or go-around (GA), the altitude target is not captured.

3.8.2. Indicated Airspeed (IAS) Mode

![Figure 3-10: Indicated Airspeed (IAS) Mode](image)

Press IAS to engage IAS mode. IAS appears. If a valid IAS target from an EFIS is available it is displayed in units of knots, otherwise the current (captured) IAS is displayed (for example, 105).
The 3100 holds the aircraft at the captured IAS. Use the EFIS IAS target bug or press \text{UP} or \text{DN} to increase or decrease the captured IAS. Press once to change the IAS by 1 knot, or press and hold to change at a rate of 5 knots per second.

If an altitude target is active, the aircraft automatically levels off and holds at the selected altitude target (§ 3.8.5).

**CAUTION:**

Engine power and airspeed must be monitored when IAS mode is engaged, since insufficient power at low airspeeds may cause the aircraft to stall and AP to disconnect. Although the 3100 should limit the airspeed to 3-5 kts below the aircraft’s maximum operating airspeed ($V_{MO}$), large power changes at higher airspeeds may cause the aircraft to momentarily exceed $V_{MO}$.

### 3.8.3. Vertical Speed (VS) Mode

Press \text{VS} to engage VS mode. VS appears, and the VS target is displayed in units of feet per minute (fpm). The initial VS target displayed depends on which type of altitude preselect is available (§ 3.8.5). VS target is prefixed by either \text{↑} (up arrow) indicating climb, or \text{↓} (down arrow) indicating descent (for example, \text{↑500} indicates 500 fpm climbing).

**Figure 3-11: Vertical Speed (VS) Mode**

The 3100 holds the aircraft at the captured VS. Use the EFIS VS target bug or press \text{UP} or \text{DN} to increase or decrease the captured VS. A single press changes the VS by 100 fpm.

If an altitude target is active, the aircraft automatically levels off and holds at the selected altitude target (§ 3.8.5).

**NOTE:**

During a climb, if the commanded VS exceeds the actual VS by 300 fpm for a period of 10 seconds, VS flashes as an alert to the potential for an impending stall condition. In this event, immediately increase the aircraft’s thrust if possible, reduce the commanded VS with \text{DN}, or both, until VS stops flashing.
3.8.4. Altitude Hold (ALT HOLD) Mode

ALT HOLD mode is engaged either by pressing ALT or automatically if an altitude target has been reached from altitude preselect. Subsequent modification of the altitude target does not change ALT HOLD mode. The 3100 holds the aircraft at the captured altitude until a new vertical mode (VS, IAS, or PITCH) is selected. Press UP or DN to increase or decrease captured altitude. A single press changes the altitude by 20 feet. Range is ±500 feet from the original captured altitude.

Figure 3-12: Altitude Hold (ALT HOLD) Mode

NOTE:

When the aircraft has entered ALT HOLD mode and then subsequently exceeds a distance of ±200 feet from the captured altitude, the audible alert, “Check Altitude,” sounds.

3.8.5. Altitude Preselect

The altitude preselect function allows pre-selection of a target altitude and the speed (if within the aircraft's capabilities) or pitch angle at which the aircraft climbs or descends until the altitude is automatically captured.

Figure 3-13: Altitude Preselect

Audible alerts and voice alerts sound at 1000 feet and 200 feet from the target altitude. “One Thousand to Go” and “Two Hundred to Go,” respectively.

At the capture point, the 3100 begins a scheduled reduction in vertical rate and CAP replaces the active annunciation indicating engagement of ALT HOLD CAP mode.

When the aircraft reaches the target altitude, the voice alert, “Altitude,” sounds, and ALT HOLD mode engages.

Altitude preselect operation differs depending on the type of installation, as follows:

1) No Altitude Preselect (Manual Altitude Capture)
Section 3 Normal In-Flight Procedures

2) S-TEC 3100 Internal Altitude Preselect
3) S-TEC ST-360 Altitude Selector/Alerter Preselect
4) Compatible EFIS Preselect

3.8.5.1. No Altitude Preselect (Manual Altitude Capture)

The altitude preselect function is not available on some installations. In this case, any target selected by scrolling either concentric SELECT knob is replaced with dashes, - - - - - - , and altitude preselect is not available.

**Figure 3-14: No Altitude Preselect**

1) Climb or descend in VS, IAS, or PITCH mode, as preferred.
2) Before desired altitude:
   a) VS/IAS mode – reduce the VS/IAS target with CWS or **UP** or **DN** to reduce climb/descend rate.
   b) PITCH mode – shallow the pitch angle with CWS or **UP** or **DN** to reduce climb/descend rate
3) At the desired altitude, press **ALT**. The 3100 holds the current altitude in ALT HOLD mode.

3.8.5.2. S-TEC 3100 Internal Altitude Preselect

To use the 3100 internal altitude preselect function:
1) Preselect the target altitude with the SELECT knob.
   a) Outer knob changes target altitude in increments of 1000 feet.
   b) Inner knob changes target altitude in increments of 100 feet.
   c) Push inner knob to toggle cancellation/recall of the target altitude.
d) Target altitude appears in units of feet (for example, \(12^{500}\)).

2) Climb or descend in VS, IAS, or PITCH modes.

   a) VS mode – VS target defaults to 500 fpm in the direction of the altitude target. Adjust the VS target with CWS or \(\text{UP/DN}\) to desired climb/descent rate.

   b) IAS mode – IAS target synchronizes to the current airspeed. Adjust the IAS target with CWS or \(\text{UP/DN}\) to desired speed.

   c) PITCH mode – use CWS or \(\text{UP/DN}\) to establish desired climb/descent angle.

3.8.5.3. S-TEC ST 360 Altitude Selector/Alerter

![Figure 3-16: S-TEC ST 360 Altitude Selector/Alerter, 3100 Display](image)

To use an ST-360 altitude preselector:

1) Preselect the target altitude on the ST-360. Since altitude target is set on an external preselector unit, the 3100 displays dashed lines indicating that the 3100 is using an external altitude target source.

2) Climb or descend in VS, IAS, or PITCH mode:

   a) VS mode – VS target may be preset on the ST-360 or adjusted on the 3100 after VS mode has been engaged.

   b) IAS mode – IAS target can only be set on the 3100. Adjust the IAS target with CWS or \(\text{UP/DN}\) to desired speed.

   c) PITCH mode – use CWS or \(\text{UP/DN}\) to establish desired climb/descent angle.

3.8.5.4. EFIS Preselect

![Figure 3-17: Target Altitude Not Displayed](image)

Target altitude may be preselected with the altitude bug on the PFD. This altitude target is transferred to the 3100 memory once it has been steady for 3 seconds.
If the altitude target is set on an external EFIS unit without bi-directional data, the 3100 displays dashed lines, indicating that the 3100 is using an external altitude target source. To recall the target stored in the 3100 memory, push the SELECT knob in once to display the current altitude target. Aspen EFIS with the “Advanced ARINC Autopilot Unlock” has bi-directional data and therefore displays the actual altitude target.

**NOTE:**
Altitude target on the G500/600/TXi PFD must be steady for at least 3 seconds before the 3100 reads the target into memory. This is to avoid the 3100 pitching the aircraft to chase the altitude target as it is being changed.

**NOTE:**
When interfaced to the Garmin G500/600/TXi, it is best practice to always use the PFD bugs to set the altitude, VS, and IAS targets instead of the SELECT knob and UP/DN modifiers.

The 3100 synchronizes to targets set on the Garmin G500/600/TXi. However, targets set with the 3100 are not automatically synchronized or displayed on the Garmin G500/600/TXi.

1) Set the required altitude target using the ALT bug on the PFD

2) Climb or descend by engaging VS, IAS, or PITCH mode:
   
   a) VS mode – Set and adjust the VS target on the PFD (if available). If the VS bug is set in the opposite direction of the target altitude, the 3100 defaults to 500 fpm in the correct direction of the altitude target. For PFDs without a VS bug, the 3100 defaults to 500 fpm in the direction of the altitude target and may be adjusted with CWS or UP/DN desired climb/descent rate.

   b) IAS mode – Set and adjust the IAS target bug on the PFD (if available). If the IAS bug is in the opposite direction of the target altitude (pitch down in a climb or pitch up in a descent) the 3100 synchronizes to the current IAS. For PFDs without an IAS bug, the 3100 synchronizes to the current airspeed when IAS mode is engaged and can be adjusted with CWS or UP/DN to establish desired speed.
c) PITCH mode – Use CWS or \textbf{UP}/\textbf{DN} to establish desired climb/descent angle.

3.8.6. VNAV

![Figure 3-18: Bezel with VNV Button](image)

When the 3100 is interfaced with a compatible EFIS and navigator it is capable of following enroute VNAV guidance programmed in descents profiles. VNAV requires (and is armed/activated through) a 3100 bezel with the VNV button (VNV). VNAV modes can be deselected by selecting another pitch mode (IAS, VS, ALT HOLD, LVL, GA). Previous bezels without VNV are upgradeable to the new bezel, which enables this feature. Contact your S-TEC dealer for details.

3.8.6.1. VNAV Hold (VNV\textsubscript{HLD})

After programming a valid VNAV descent profile and pressing VNV, VNV\textsubscript{HLD} appears in the active pitch mode window. The 3100 hold currents altitude until the VNAV descent path is intercepted.

\begin{center}
\textbf{NOTE:}
\end{center}

If the active pitch mode is not VNAV Hold, VNV appears in the armed pitch mode window prior to the top of descent (TOD). This shows VNAV is available, but VNV has not been pressed to arm VNAV (e.g. a valid VNAV profile has been programmed, but VNAV is not the selected vertical mode). The 3100 does not automatically capture the VNAV descent profile until the pilot presses VNV and engages VNV\textsubscript{HLD}.

3.8.6.2. VNAV Available (ALT\textsubscript{VNV})

\textbf{If the active pitch mode is VNV Hold}, the 3100 is currently tracking the VNAV flight profile. In this case, prior to TOD the armed pitch mode changes from ALT to ALT\textsubscript{VNV} and an aural tone indicate the VNAV descent is armed.
and within 200 feet of the capture point. The 3100 automatically captures the descent path (e.g. \( \text{VNAV} \) does not need to be pressed again).

### 3.8.6.3. VNAV Capture (\( \text{VNAV}_{\text{CAP}} \))

When reaching the top of descent (TOD) point and in VNAV hold mode, \( \text{VNAV}_{\text{CAP}} \) becomes active. \( \text{VNAV}_{\text{CAP}} \) in the active pitch mode window indicates the 3100 is capturing the descent path.

### 3.8.6.4. VNAV Path (\( \text{VNAV}_{\text{PTH}} \))

Once established on the VNAV descent path \( \text{VNAV}_{\text{PTH}} \) becomes active and displays in the active pitch mode window, indicating the 3100 tracks the path towards the next leg level off. The 3100 is following an internally calculated VS command based on the VNAV descent path, or the VS command coming from the navigator.

| ROLL | VNV HLD | \( \text{VNV}_{\text{HLD}} \) appears in the active pitch mode window upon leveling off on each step down the VNAV descent profile indicating the 3100 is following the programmed VNAV descent profile. |

![Figure 3-19: VNV HLD](image)

The 3100 automatically transitions to a preselected minimum altitude or the LPV glide slope. A preselected altitude bug target takes priority over any VNAV mode. The 3100 transitions to ALT HOLD if it reaches a preselected altitude bug target during any point in the VNAV descent profile. It is best practice, before reaching the TOD point, to set the altitude bug target to the lowest cleared altitude, or FAF altitude if cleared for an approach, in order to fly the full VNAV profile. The 3100 automatically transitions into GPSV if it reaches an LPV glide slope.

### 3.8.6.5. VNAV Unavailable (\( \text{VNAV}_{\text{UNAVL}} \))

If \( \text{VNAV} \) is pressed before \( \text{ALT}_{\text{VNAV}} \) appears (e.g. VNAV criteria not met), the 3100 displays \( \text{VNAV}_{\text{UNAVL}} \) for 5 seconds and remains in the currently engaged modes.

### 3.8.6.6. VNAV Fail

If the data is lost (GPS invalid, etc.) and is already in a VNAV mode, \( \text{FAIL} \) flashes on the 3100, and the 3100 holds the last known pitch command until reaching a valid altitude bug target. It is best practice, before reaching the TOD point, to set the altitude bug target to the lowest cleared altitude, or
FAF altitude if cleared for an approach, in order to have a valid altitude target selected. A new pitch mode can be selected to clear the fail annunciations, and ensure that the aircraft is kept on a safe and desired path.

3.9. ADDITIONAL MODES

3.9.1. Control Wheel Steering (CWS) Mode

CWS allows the pilot to manually control the aircraft without disengaging 3100 to set new targets or maneuver around obstacles such as weather or traffic. If envelope protection is active, CWS can be used to establish the aircraft back inside the safe envelope – without disengaging the 3100.

Press and hold the CWS switch to engage control wheel steering mode. CWS appears, while an audible alert sounds. In addition, both the roll and pitch servos disengage. Maneuver the aircraft as desired, and then release the CWS switch to disengage CWS mode. CWS extinguishes, and both servos re-engage.

**Figure 3-20: Control Wheel Steering (CWS) Mode**

The 3100 resumes operation in the previous mode.

1) If HDG, NAV, APR, or REV mode was engaged, the 3100 returns to tracking the selected source.

2) If IAS, VS, or ALT mode was engaged, the 3100 holds the new IAS, VS, or altitude, respectively, the EFIS bugs may not change.

3) If ROLL or PITCH mode was engaged, the 3100 holds the new roll attitude or pitch attitude, respectively.

4) If TOGA mode (§ 3.9.3) was engaged, the 3100 holds the new roll attitude or pitch attitude, respectively and, if a valid altitude target is set, arms alt preselect.
3.9.2. Go-Around (GA) Button

The go-around button may be used when a missed approach is required. Once pressed, the 3100 disconnects, clears any previous engaged or armed modes, and engages flight director guidance in go-around mode with the steering bars referenced to wings level and a pitch attitude specific to the aircraft type (reference AFMS) until new roll and pitch modes are selected or a new attitude is selected with CWS.

Figure 3-21: Go-Around (GA)

The 3100 may be engaged once established in a stabilized climb and above the minimum height as stated in the AFMS to hold the pitch and roll angles. Use HDG to follow a preselected heading bug or NAV to laterally fly a missed approach procedure from the GPS/FMS. Vertical maneuvering (climb rates and level-off altitudes) are the responsibility of the pilot. To arm a valid altitude preselect target, a new pitch mode must be selected or a new attitude set using CWS. Altitude targets are not automatically armed while the 3100 is in GA mode.

NOTE:
Some GPS navigators require the pilot to un-suspend the missed approach pattern before engaging NAV mode on the 3100.

3.9.3. Take-Off-Go-Around (TOGA)

The go-around button can also be used to setup the flight director steering bars prior to take-off. The steering bars are reference to wings level and a pitch attitude specific to the aircraft type (reference AFMS) until new roll and pitch modes are selected, or a new attitude is selected with CWS.

Figure 3-22: Take-Off-Go-Around

The 3100 may be engaged once established in a stabilized climb and above the minimum height as stated in the AFMS to hold the pitch and roll angles. Use HDG to follow a preselected heading bug or NAV to laterally fly the selected NAV source. Vertical maneuvering (climb rates and level-off altitudes) are the responsibility of the pilot. To arm a valid altitude preselect target, a new pitch mode must be selected or a new attitude set using CWS.
CWS. Altitude targets are not automatically armed while the 3100 is in TOGA mode.

3.9.4. Level (LVL) Mode

Emergency level (LVL) mode is designed to bring the aircraft to wing-level recovery from any AP Ready or active state.

**Figure 3-23: Level Mode**

3.9.4.1. Emergency Level Mode

Press **LVL** to engage emergency LVL mode. The 3100 automatically cancels any active AP modes and engages the pitch and roll servos to bring the aircraft to wings-level and the configured pitch angle for the aircraft (refer to AFMS for pitch angle value).

Engagement is indicated by 3100 modes changing to ROLL/PITCH, and the flight director setting to wing-level and the configured pitch angle for the aircraft (refer to AFMS for pitch angle value). LVL mode may be engaged or disengaged at any time, regardless of the roll axis or pitch axis mode. If the 3100 was not in an active mode prior to engaging Level mode the AP LED does not illuminate, but the “Level Mode, Engage Autopilot” voice alert repeats.

To resume normal AP functionality and cancel the audible alert, AP must be manually engaged by pressing **AP** or disconnecting using the AP DISC/TRIM INTR button.

**Figure 3-24: Emergency Level Mode; Servos Engaged, No AP**
3.9.5. Half Bank (HB) Mode

Half bank (HB) mode is an optional switch/annunciator that limits the 3100's authority and improves passenger comfort. From HDG or GPSS mode, press the HB switch to engage HB mode. When HB is engaged, the 3100 limits the commanded bank angle and maximum command bank angle by 50%.

Figure 3-25: Half Bank Mode

“ON” illuminates when half bank is engaged. “OFF” illuminates when half bank is disengaged. HB mode disengages either by pressing the switch again or if the 3100 mode is not HDG or GPSS mode.

Figure 3-26: HB Mode Switch/Annunciator

NOTE:
HB mode ONLY operates in HDG or GPSS mode.

3.9.6. Menu (MNU) Button

On bezels with VNV, push and hold the inner select knob for 5 seconds to enter menu selection. On bezels with MNU, press MNU to enter menu selection. To modify the display contrast and brightness and to mute selected audible alerts, as follows:

1) Rotate CW to increase or CCW to decrease display contrast.

2) Rotate CW to increase or CCW to decrease display and mode button brightness.

3) Push to toggle mute (indicated by icon). When muted, all audible alerts are muted except for the disconnect tone. When unmuted, all configured (loaded) audible alerts and tones sound.
Section 3 Normal In-Flight Procedures

Figure 3-27: Mute Icons

| ROLL | PITCH | ALT | 12 |

Figure 3-28: Unmute Icon on 3100 Display

4) Press **UP** to increase brightness of 3100, FD, and YD LEDs.

5) Press **DN** to decrease brightness of 3100, FD, and YD LEDs.

6) Press **ALT** to toggle light/dark background.

![Light Background](Light Background) ![Dark Background](Dark Background)

Figure 3-29: 3100 Display Backgrounds

Menu activity does not affect the engaged 3100 modes. If the 3100 does not detect any menu activity for a period of 5 seconds, it reverts to the previous display. Menu settings are not retained through subsequent power cycles.

3.10. TRIM

3.10.1. Automatic Trim Annunciations

When the trim master switch is in ON position, the 3100 indicates when it is automatically trimming the aircraft. If the servo loading exceeds a preset threshold for a period of 3 seconds, the 3100 indicates out-of-trim (↑) as the 3100 is automatically trimming the aircraft. If the 3100 is still automatically trimming the aircraft after 8 more seconds, the trim annunciation flashes, and “Trim in Motion” audible alert repeats. As soon as the aircraft has been sufficiently trimmed, so the servo loading is below the preset threshold, the trim annunciation extinguishes, and the audible alert ceases.
3.10.2. Manual Trim Annunciations

When the trim master switch is OFF, the 3100 indicates when it is necessary to trim the aircraft. If servo loading exceeds a preset threshold for a period of 3 seconds, the 3100 indicates out-of-trim ( ). In addition, the “Check Pitch Trim” voice alert sounds once. After 8 more seconds, the trim annunciation flashes. As soon as the aircraft has been sufficiently trimmed, the trim annunciation extinguishes.

3.10.3. Manual Electric Trim

The manual electric trim switch, located on the control wheel/stick, can only be used to trim the aircraft when AP mode is disengaged. Attempting to use it otherwise disconnects AP but FD mode remains engaged (if previously engaged).

3.10.4. Automatic Trim Disable

Disconnect the automatic trim function by any of the following:

1) Press/Hold remote AP DISC/TRIM INTR switch; OR

2) Set trim master switch to OFF position.
Section 4 Emergencies

4.1. GENERAL

If the 3100 is not behaving properly, the pilot must disconnect it using AP disconnect, turning off the AP master, or pulling AP circuit breaker (CB).

4.2. TRIM RUNAWAYS

In the event of a trim malfunction, two possible events may occur:

1) If the 3100 is engaged and trim begins to run un-commanded up and down, the 3100 fights the trim movement and eventually trips the internal fuse (approximately 3 seconds), stopping trim movement. In this case, turn off the trim master switch or pull trim CB, and re-engage the 3100. The pilot must manually trim the aircraft.

2) If the 3100 is not engaged and trim begins to run un-commanded, press and hold the AP DISC to interrupt power to the trim servo. Turn off the trim master switch or pull trim CB. The pilot must manually trim the aircraft. AP use is not inhibited with the trim off, but the pilot should manually trim in response to the 3100 trim annunciations.

4.3. HARDOVERS

Every effort has been made to minimize the possibility of a hardover condition (servo runaway). On the very remote chance a hardover occurs, the 3100 has built in limiters to mitigate the severity of response. The 3100 inhibits (but not disconnect) the pitch servos if G-loading exceeds ±0.6 Gs from normal flight, or if the pitch rate exceeds 4°/sec. In roll, the servo is inhibited (but not disconnected) if the roll rate exceeds 10°/sec. If such an event occurs and is not the result of turbulence, the pilot should immediately disconnect the 3100.

4.4. SOFTOVERS

A softover is defined as an attitude failure that occurs so slowly that the pilot may not be aware of it. The 3100 is protected in two ways from such an event. A miscompare of the pitch or roll axis of more than 5° disconnects the 3100. Additionally, the 3100 is disconnected at 38° roll and/or 22° pitch.
if the aircraft is not recovering (AP limits attitude to 30° roll and 17° pitch). The pilot should determine the cause of the problem before re-engaging the 3100.

4.5. MULTI-AXIS HARDOVERS

The 3100 is protected from multi-axis hardovers as well and disconnects if it finds two servos driving in one direction for three seconds.

4.6. SERVO CLUTCHES AND SPEEDS

The system incorporates slip clutches on all servos to allow the pilot to overpower the 3100, trim, and yaw systems. Servo speeds are limited to reduce the effect of hardover conditions in order to constrain the aircraft excursion due to a hardover condition.
# Section 5 Glossary

<table>
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<tr>
<th>Term</th>
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<tr>
<td>ADAHRS</td>
<td>Air Data, Attitude, and Heading Reference System</td>
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<tr>
<td>AET</td>
<td>Approach Envelope Transition</td>
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<tr>
<td>AFM</td>
<td>Aircraft Flight Manual</td>
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<tr>
<td>AFMS</td>
<td>Aircraft Flight Manual Supplement</td>
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<td>AGL</td>
<td>Above Ground Level</td>
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<td>ALT</td>
<td>Altitude</td>
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<td>AP</td>
<td>Autopilot</td>
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<td>APR</td>
<td>Approach</td>
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<td>ARINC</td>
<td>Aeronautical Radio, Incorporated</td>
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<td>BC</td>
<td>Back Course</td>
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<td>CAP</td>
<td>Capture</td>
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<td>CB</td>
<td>Circuit Breaker</td>
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<td>CCW</td>
<td>Counter Clockwise</td>
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<td>CDI</td>
<td>Course Deviation Indication</td>
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<tr>
<td>CW</td>
<td>Clockwise</td>
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<td>CWS</td>
<td>Control Wheel Steering</td>
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<td>DFCS</td>
<td>Digital Flight Control System</td>
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<td>DG</td>
<td>Directional Gyro</td>
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<td>DH</td>
<td>Decision Height</td>
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<td>DISC</td>
<td>Disconnect</td>
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<tr>
<td>DN</td>
<td>Down</td>
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<td>EFIS</td>
<td>Electronic Flight Instrument System</td>
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<td>FAA</td>
<td>Federal Aviation Administration</td>
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<td>FAF</td>
<td>Final Approach Fix</td>
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<tr>
<td>FD</td>
<td>Flight Director</td>
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<td>FGC</td>
<td>Flight Guidance Computer</td>
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<tr>
<td>FIKI</td>
<td>Flight Into Known Icing</td>
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<tr>
<td>FPM</td>
<td>Feet per Minute</td>
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<tr>
<td>FMS</td>
<td>Flight Management System</td>
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<td>FWD</td>
<td>Forward</td>
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<tr>
<td>GA</td>
<td>Go Around</td>
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<tr>
<td>GDI</td>
<td>Glide Slope Deviation Indication</td>
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<tr>
<td>GPS</td>
<td>Global Positioning System</td>
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<td>GPSL</td>
<td>Global Positioning System Lateral Navigation</td>
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<td>GS</td>
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<td>HLD</td>
<td>Hold</td>
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IAF  Initial Approach Fix
IAS  Indicated Airspeed
IDU  Integrated Display Unit
IFR  Instrument Flight Rules
ILS  Instrument Landing System
INTR  Interrupt
LED  Light Emitting Diode
LNAV  Lateral Navigation
LNAV+V  Lateral Navigation with Advisory Vertical Guidance
LOC  Localizer
LPV  Localizer Performance with Vertical Guidance
LVL  Level
MAP  Missed Approach Point
MEMS  Micro-Electro-Mechanical Systems
MNU  Menu
NAV  Navigation
OBS  Omnidirectional Bearing Selector
PFD  Primary Flight Display
PTH  Path
PWM  Pulse Width Modulated
REV  Reverse
STC  Supplemental Type Certificate
TOD  Top of Descent
TOGA  Take-Off-Go-Around
UNAVL  Unavailable
VMC  Visual Meteorological Conditions
VNAV  Vertical Navigation
VNE  Never-Exceed speed
VNV  Vertical Navigation
VOR  Very High Frequency Omnidirectional Radio Range
VS  Vertical Speed
YD  Yaw Damper
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